

Selling and Delivery Training and Education Resources



By working together, we can help you manage your pipeline, whether you sell to us for cash or swap for securities. Also, if you sell to us through MIDANET, or need assistance resolving postsettlement data corrections, we have the resources to help at every stage of delivery. Access the following resources when you visit The Learning Center, or click the links below.

General Resources Applicable to Cash and Guarantor / MultiLender Transactions	
Certification Prior to Allocation	This recorded web conference will help you understand how to effectively receive a certification-released status before loans are allocated to a contract.
Checklist for Counterparty Authorization Forms	Use this checklist while completing your Certificate of Incumbency forms to become a Freddie Mac Seller/Servicer.
Freddie Mac Delivery Codes	This easy-to-print reference lists commonly used delivery codes such as Special Characteristics Codes (SCCs), Offering Codes, Loan Feature Codes, and Purpose Codes, helping you submit your data with the required codes at your fingertips.
Introduction to the Selling System	This recorded web conference provides an overview of the selling system, from login to understanding features and functionality. We recommend this session as the first step before accessing other selling system training.
Servicing Released: Net Funding	This recorded web conference provides useful information to reconcile your Sellers' Total Disbursement for mortgages settled on a best efforts or mandatory servicing-released basis.
Servicing Released: Transfers	This recorded web conference will enable your organization to experience a smoother transaction when you package and ship mortgages sold and delivered to approved Servicers through a transfer of servicing via Freddie Mac's selling system.
How to Enter Form 11/13 Data in the Selling System	This job aid provides details on how to enter Form 11/13 data on the Create New Loan screen in the Selling System. It compares the terminology used for the Selling System data fields to that used for the Form 11/13. In some cases, field names representing the same data may be different. This job aid is designed to bridge those differences.

Cash Transactions Using the Selling System	
Best Efforts Servicing Released Contracting	This recorded web conference provides instruction about how to price, commit and manage your best efforts cash pipeline for servicing-released executions.
Best Efforts Servicing Retained Contracting	This recorded web conference provides instruction about how to price, commit and manage your best efforts cash pipeline for servicing-retained executions.
Loan Entry: Cash	This recorded web conference provides Sellers with the know-how to import loan data, add loans, and evaluate loans sold via the cash execution path.
Mandatory Servicing Released Contracting	This recorded web conference provides instruction about how to price, commit and manage your mandatory cash pipeline for servicing-released executions.
Mandatory Servicing Retained Contracting	This recorded web conference provides instruction about how to price, commit and manage your mandatory cash pipeline for servicing-retained executions.
Mandatory Servicing Retained WAC ARM Contracting	This recorded web conference will prepare you to execute mandatory servicing retained Weighted Average Coupon (WAC) ARM contracts to sell your ARMs for cash.
Net Price	This recorded web conference can help you more effectively use the selling system Net Price capabilities, including how to use the "all-in" pre-funding price function on cash contracts.
Operating Principles	This recorded web conference discusses Freddie Mac requirements for best efforts and servicing released contracts.
Pair Off Mandatory Cash Contracts	Pair-offs can make it possible for you to minimize the cost of leveraging market changes and improve your profitability. This recorded web conference explains how to use the selling system's pair-off functionality for mandatory cash contracts.
Pricing: Cash	This recorded web conference helps Secondary Marketing/Contracting staff understand how to obtain indication pricing using Freddie Mac's web-based selling system for mandatory and best efforts contract options.
Selling Mortgages to Freddie Mac for Cash User Guide	This detailed user guide includes thorough instructions for selling mortgages to Freddie Mac for cash using the selling system.
Selling System Cash User Roles	This easy-to-print reference explains the different selling system User Roles for cash users. These roles determine a user's authority to access selling system screens, and ability to perform selected functions within the selling system.
Settlement: Cash	This recorded web conference provides the basics of entering settlement details, building settlement forms and retrieving settlement statements for cash executions when using Freddie Mac's web-based selling system.

Guarantor and MultiLender Transactions Using the Selling System	
Freddie Mac Settlement Date Schedule	Refer to these easy-to-print Settlement Date Schedules for important Freddie Mac settlement date using the selling system. This link will take you to the list so you can select the appropriate calendar.
Guarantor & MultiLender Fixed Rate Contracting	This recorded web conference discusses how to use Freddie Mac's selling system to commit and manage Guarantor and MultiLender Swap contracts.
Guarantor WAC ARM Contracting	This recorded web conference discusses how to use Freddie Mac's selling system to commit and manage WAC ARM Guarantor contracts.
Loan Entry: Guarantor	This recorded web conference provides Sellers with the know-how to import loan data, add loans to a security, and evaluate loans for loans sold through a Guarantor execution.
Selling Mortgages to Freddie Mac - Guarantor and MultiLender User Guide	This detailed user guide includes thorough instructions for selling mortgages to Freddie Mac with our Guarantor and MultiLender Swap securities executions using the selling system.
Selling System Guarantor and MultiLender User Roles	This easy-to-print reference explains the different selling system User Roles for Guarantor and MultiLender Swap users. These roles determine a user's authority to access selling system screens and ability to perform selected functions within the selling system.
Selling System Security Wire Instructions	This easy-to-print reference provides security wire instructions indicating where to send the security that is associated with loans in a Guarantor and MultiLender Swap contract.
Setting Up Wire Instructions: Guarantor	This recorded web conference provides instructions to set up and approve security wire instructions in the selling system, for loans sold via the Guarantor execution path.
Settlement: Guarantor	This recorded web conference provides the basics for navigating through Freddie Mac's web-based selling system to complete the settlement process for loans sold Through a Guarantor execution.

Document Custody	
Certifying Mortgages for Freddie Mac	This reference provides Freddie Mac customers with information on how to certify loans using the selling system.
Document Custody	This recorded web conference for self and third-party custodians includes information about the document custody process using the selling system.
Document Custody Procedure Handbook	Use this handbook to review requirements and guidelines to perform document custodial services for Freddie Mac, and important guidelines necessary to facilitate the Custodian's process and to ensure timely and accurate certification.
Documents Freddie Mac Requires for Certification of NY CEMA Deliveries	Use this easy-to-print reference to identify the documents Freddie Mac requires for the certification of NY CEMA Deliveries.

MIDANET	
Additional Supplement (OCS) Timeline	This convenient timeline helps you get Additional Supplement (OCS) information to Freddie Mac on time.
Form 11: Mortgage Submission Schedule	This document contains detailed instructions and information to help you accurately complete Form 11.
Form 13SF: Mortgage Submission Voucher	This document contains detailed instructions and information to help you accurately complete Form 13SF.
Freddie Mac Settlement Date Calendar	Refer to these easy-to-print Settlement Date Schedules for important Freddie Mac settlement dates using MIDANET. This link will take you to the list so you can select the appropriate calendar.
How to Access Freddie Mac's Exclusionary List in MIDANET	This reference instructs users on how to access our list of individuals or entities that have been excluded from doing business with Freddie Mac.
MIDANET Desk Reference	This desk reference is especially helpful to first-time MIDANET users, providing easy steps to complete common tasks within MIDANET including how to install or upgrade your MIDANET software, information on the MIDANET menu structure, a table defining the MIDANET Mortgage Evaluation Flags, and a process on automating your Freddie Mail in MIDANET.

Postsettlement	
Data Error Correction and LP Validation File Instructions	This desk reference will assist you in correcting post purchase delivery errors to ensure data accuracy and appropriate assessment of post settlement delivery fees.
Data Error and LP Validation Report Troubleshooting Error Codes	This easy-to-print reference includes a complete list of error codes, explanations, and resolution steps you should take while completing the Data Error Correction Process.
Exhibit 19: Postsettlement Delivery Fees	This Delivery Fee Matrix indicates the delivery fee amounts and/or delivery fee rates applicable to certain mortgages that are subject to a delivery fee pursuant to the provisions of the Guide.
How to Calculate Postsettlement Delivery Fees	Refer to the examples included in this reference to help you calculate post-settlement delivery fees.
MIDANET Post Purchase Data Correction Utility Instructions	The Post Purchase Data Correction Utility is a function within MIDANET for the PC. This document describes the process that will enable you to import, correct, and transmit data errors, which will ensure the appropriate post-settlement delivery fees are applied.
Exhibit 19 Calculator (contact 800 FREDDIE to request access)	An automated Excel Calculator that will assist you with calculating Postsettlement Delivery Fees. Please contact 800 FREDDIE to request access.

This document is not a replacement or substitute for the information found in the *Single-Family Seller/Servicer Guide*, and /or terms of your Master Agreement and/or Master Commitment. © Freddie Mac